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THE JOINT CHIEFS OF STAFF  
Joint Intelligence Committee  
Washington 25, D. C.

17 April 1950

MEMORANDUM FOR THE CHAIRMAN, INTELLIGENCE ADVISORY COMMITTEE:

Subject: Standard Operating Procedure for Preparation  
and Dissemination of National Estimates.

1. In order that IAC members might fulfil their individual and collective responsibilities, and that Intelligence users be provided with the concerted views of the responsible Intelligence heads, it is recommended that the following Standard Operating Procedure be adopted:

a. As a general principle, no drafts of national estimates shall be circulated, other than to the Intelligence agencies themselves, until finally and definitely acted upon by the IAC.

b. When a deadline for the distribution of an estimate is established and IAC agencies have been so advised, notification of any changes in that deadline will be transmitted expeditiously to the IAC agencies.

c. In principle and to the extent practicable, the dissent or comment of an IAC member will be given prominence equal to that of the basic estimate.

d. The above applies also to estimates or studies produced by the JAEIC.

2. It is requested that IAC members be informed of action being taken by you with respect to the above.

/s/ S. LeRoy Irwin  
S. LeROY IRWIN  
Major General, GSC  
Asst. Chief of Staff, G-2

/s/ C. P. Cabell  
C. P. CARELL  
Major General, USAF  
Director of Intelligence

/s/ Felix Johnson  
FELIX JOHNSON  
Rear Admiral, USN  
Director of Naval  
Intelligence

/s/ V. E. Megee  
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Brig. General, USMC  
Deputy Director for  
Intelligence  
The Joint Staff

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